

**Minutes of a meeting of the  
GENERAL PURPOSES COMMITTEE held on  
Monday, 12<sup>th</sup> November 2012  
in the Committee Room, Freight House, Bradley Way, Rochford.**

**Committee Present:** Chairman Cllr R Patient, Vice Chairman Cllr Mrs P Young, Cllr Mrs C Cunningham, Cllr Mrs L Haskew, Cllr R Mitchell, Cllr J Scrivener, Cllr D Weir, Cllr Mrs M Weir and Members of the Hawkwell Parish Plan Group (HPPG) – Mr L Barratt and Mr E Short.

**Also Present:** Cllr Mrs K Cooke and Mr J Hickman (HPPG).

**51. Apologies for non-attendance at meeting:**

Cllr Mrs A Heath (Other Appointment) and Cllr V Leach (Other Appointment).  
Members accepted the apologies tendered.

**52. Declarations of any:**

**a) Disclosable Pecuniary Interest;**

**b) Other Pecuniary Interest; or**

**c) Non-Pecuniary Interest**

**on any matter on the agenda for 12<sup>th</sup> November 2012**

There were no declarations of interest.

**53. To approve the Minutes of the Meeting held on 8<sup>th</sup> October 2012 and to approve the destruction of the manuscript notes in respect of that meeting:**

Members approved the Minutes of the Meeting held on 8<sup>th</sup> October 2012 as a true record and agreed to the destruction of the manuscript notes in respect of that meeting.

**54. Action Update List:**

**54.1** The Clerk sought Members decision on Contractor's quotes for Parish Notice Board installation. Members perused and discussed the quotes from ECC approved Contractors and **resolved to appoint DK Surfacing Contractors Limited** having previously carried out works for Rochford Parish Council.

**54.2** The Chairman asked for any updates on alley way monitoring and Cllr Mrs Weir had reviewed all of the Alleyways in Hawkwell again. She reported Briar Close to Spencer Close was in a bad state with poor surfaces and polluted with horse manure. The Clerk updated that Cllr Mrs T Chapman was aware of these issues and progress was now being made. Cllr Mitchell reported that after the Payback Team had cleared the Hawkwell Chase to Tudor Way alleyway, it appeared that a neighbouring property, having had works done, had dumped garden rubbish in the alleyway; this had been reported to RDC as fly tipping but they had refused responsibility for clearing it. Members discussed ways of dealing with this; it was felt unjust to spend Council funds on removal when it would not benefit the whole Parish and it was **resolved that Cllr Mitchell would bring the matter to the attention of the local District Councillor.**

Members noted the progress report and agreed for completed items to be removed.

**55. Financial Report (October 2012):**

Referring to Cost Centre 4040 Equipment & Maintenance the Clerk advised that the Street Lighting Contractor had presented invoices for the last 6 months in one

lump having not billed Council for that period and the main bulk of the Christmas Tree costs had been allocated to the Grounds Maintenance budget. There were no questions and Members accepted the Report.

**56. Agree General Purposes Budget 2013/14 for recommendation to Finance Committee:**

Cllr Mitchell proposed the General Purposes Budget 2013/14 be approved for recommendation to Finance and this was seconded by Cllr Patient. Members showed hands and **approved the GP Budget Bid 2013/14 for recommendation to Finance Committee.**

**57. Hawkwell Action Plan**

**57.1 Email from HPPG re. proposed letter to ECC:** Cllr Mrs Weir aired caution recommending the matter be fully debated and pointed out there was no question in the parish plan seeking parishioner's views as to whether a bypass was wanted. The Chairman invited comments from the HPPG and their views were expressed. Cllr Mrs Weir advised there was nothing to prevent the HPPG from sending a letter themselves; Mr Barratt thought HPPG did not have the powers but this was thought not to be the case. **Cllr Mrs Weir proposed the letter be debated fully at Full Council and Cllr Mrs Young seconded.** The Chairman asked Members for a show of hands and **the motion was carried.**

**57.2 Action Points Progress:** It was agreed to appoint a Working Group to discuss progress comprising Cllr Patient, Cllr Mitchell, Cllr Mrs Weir, Cllr Mrs Young, Mr L Barratt and Mr E Short (HPPG) and Cllr Mrs Cunningham (transport permitting) with a meeting to be scheduled as soon as possible.

**58. Receive Notes of Christmas Lights Working Group meeting held on 9<sup>th</sup> October 2012:**

The Chairman went through the notes and updates were given.

**58.1** Cllr Mrs Weir reported the Post Master was quite happy for the lights to be switched on but a physical problem with the electrics had been encountered last year; providing the Contractor could fix the problem the Post Master had no objection to the lights being switched on this year.

**58.2** The Clerk confirmed the Contractor was scheduled to collect the lighting from store the next day and with all in hand she would expect the lights to be in place and switched on in the normal timeframe.

**58.3** The Clerk did not foresee any issues with regard to obtaining landlords permissions and these would be sought as usual.

Members accepted the notes of the Christmas Lights Working Group and updates.

**59. Receive Notes of Christmas Parcels Working Group meeting held on 9<sup>th</sup> October 2012:**

**59.1** Cllr Mrs Weir informed of parcel contents purchased so far and the type of bags chosen to hold the goods. She advised the date for packing and delivery as Monday, 10<sup>th</sup> December 2012 at 2pm in the Hawkwell Village Hall Annexe. Mr Short volunteered to assist with any needs on the day which was gratefully received. The Clerk informed the electoral role was now available enabling the list to be updated in the near future.

**59.2** Cllr Mrs Cooke pointed out that she was without papers, not being a Member of the GP Committee, however she was a Member of the Xmas Parcels and Summer Fayre Working Groups therefore she requested copies of relative papers for the future and this was noted.

Members accepted the notes of the Xmas Parcels Working Group and updates.

**60. Receive Notes of Summer Fayre Review Meeting held on 5<sup>th</sup> November 2012:**  
The Chairman went through the notes and **the Committee approved the recommendation within to award donations to Rochford Primary School (£100) and Greensward Academy (£50).**

Members accepted the notes of the Summer Fayre Review Meeting.

**61. Summary of Actions/Decisions:**

- Cllr Mitchell to contact District Cllr re. dumping in alleyway Hawkwell Chase to Tudor Way.
- Approved GP Budget Bid 2013/14 for recommendation to Finance Committee.
- Referred proposed letter to ECC re. bypass to Full Council for debate.
- Action Point Progress Working Group appointed – meeting to be scheduled as soon as possible.
- Cllr Mrs Cooke to receive papers relating to appointed Working Groups in future.
- Approved donations to Rochford Primary School (£100) and Greensward Academy (£50).

The Chairman closed the meeting at 9.20pm.

Chairman

**Footnote to Members: Please recycle this document from within the Full Council Papers for use at the next Standing Committee Meeting.**