

**Minutes of a meeting of the
GENERAL PURPOSES COMMITTEE held on
Monday, 10th February 2014 at 8.55pm
in the Committee Room, Freight House, Bradley Way, Rochford.**

Committee Present: Chairman Cllr R Patient, Cllr K Binding, Cllr Mrs L Haskew, Cllr Mrs A Heath, Cllr V Leach [ex-officio], Cllr L Sampson, Cllr J Tutton, Cllr D Weir, Cllr Mrs M Weir and Cllr Mrs P Young.

Also Present: Cllr Mrs L Shaw.

76. Apologies for non-attendance at meeting:

Cllr R Mitchell (unwell). Members accepted the apologies tendered.

77. Declarations of any:

- a) **Disclosable Pecuniary Interest;**
- b) **Other Pecuniary Interest; or**
- c) **Non-Pecuniary Interest**

on any matter on the agenda for 10th February 2014:

None were declared.

78. Public Forum:

None Present.

79. To approve the Minutes of the meeting held on 13th January 2014 and to approve the destruction of the notes in respect of that meeting:

Members approved the Minutes of the Meeting held on 13th January 2014 and agreed to the destruction of the meeting notes.

80. Action Update List – February:

The Clerk went through the list one by one.

80.1 The Clerk updated that apologies had been received from ECC re. horse barrier and it was now likely to be installed by year end.

80.2 Cllr Leach distributed notes of the Corporate Identity Working Group and went through the ideas discussed at that meeting and the Clerk circulated the preferred style of picture for the signage. Cllr Leach updated that the Clerk would approach suppliers to obtain an all-in price and he gave an idea of prices. There were no questions and the report was accepted.

80.3 The Clerk reported the wall at Elizabeth Play Space Footpath was being monitored monthly, the condition of which had remained the same so far but she would contact RDC Building Control if it deteriorated and she had heard nothing further from the resident. The Clerk reported the Solicitors letter found in Councils records was being looked into and she was waiting to hear further whether that would provide any information regarding boundaries. Cllr Sampson reported the deeds were silent regarding ownership of the walls around the play space.

Members noted the Action List Update.

81. Financial Report – January 2014:

The Clerk reported the General Purpose budget was still quite underspent. There were no questions and Members accepted the Financial Report.

82. Receive Notes of the Summer Fayre Working Group Meeting held on 27th January 2014 and verbal report from meeting on 10th February 2014:

Members received and accepted the notes of the Summer Fayre Working Group held on 27th January 2014.

Cllr Leach went through unapproved notes from the meeting of 10th February:-

- Various roles were devolved to Members which was working out very well and the notes of the next meeting would specify roles and the latest activity.
- It was noted that the Rugby Club had agreed a date that would not clash with World Cup matches.
- Councillors were asked to note the 12th July 2014 in their diaries as volunteers would be needed.
- Cllr Mrs Weir asked Councillors to provide raffle prizes.
- Cllr Mrs Young volunteered that her son would like to help on the day.

83. Bike Tagging Event – Consider Donation (referred from Full Council):

The Clerk reported PC's Steve Judd and John Venner had attended the Office to seek an event for Hawkwell and request donation of £100. **Members approved funding of £100** for the event. Cllr Binding recommended combining the event with the Summer Fayre on the 12th July; Members agreed this was a good idea and the Clerk was instructed to ask the Police Officers if they would be content to hold the event at the Fayre.

84. Health & Safety: Staff Eye Tests & Provision of Glasses:

The Clerk went through her report. Members **approved** to include employers responsibility providing regular eye tests and provision towards spectacles for DSE users in Council's formal Policy relating to Computer Use. **Members approved £100 towards the Clerk's spectacles.**

85. Summary of Decisions:

- Summer Fayre date of 12th July 2014 to be noted in diaries.
- Consider donations to Cllr Mrs Weir for Summer Fayre.
- Approved £100 funding for Hawkwell Bike Tagging Event.
- Clerk to respond to PC's S Judd & J Venner to consider Bike Tagging Event at Summer Fayre.
- Approved inclusion of employer's responsibility providing regular eye tests and provision towards spectacles for DSE users in Council's formal Policy relating to Computer Use.
- Approved £100 towards the Clerk's spectacles.

The meeting was closed at 9.15pm.

Chairman

Footnote to Members: Please recycle this document from within the Full Council Papers for use at the next Standing Committee Meeting.