

**Minutes of the meeting of
HAWKWELL PARISH COUNCIL
held on Monday, 6th October 2014 at 7.30pm
in the Committee Room, Freight House, Bradley Way, Rochford**

Councillors Present: Chairman V Leach, Vice Chairman R Patient, K Binding, Mrs L Haskew, L Sampson, Mrs L Shaw, J Tutton, D Weir, Mrs M Weir and Mrs P Young.

Standing Order 6n. Resolution `that in view of the new Openness of Local Government Bodies Regulations made on 5th August 2014 SO 6n (Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent) be suspended`.

66. To receive apologies for non-attendance at meeting:

Apologies were received from Cllr Mrs Heath (work), District Cllrs Mr & Mrs Mason, Mrs L Butcher, Mrs J McPherson and County Cllr Mr T Cutmore. Members accepted the apologies tendered.

67. Declarations of any:

1. **Disclosable Pecuniary Interest;**
2. **Other Pecuniary Interest; or**
3. **Non-Pecuniary Interest**

on any matter on the agenda for 6th October 2014:

None were declared.

68. Public Forum:

None Present.

69. To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 8th September 2014 and to destroy the notes in respect of that meeting:

The minutes of the Meeting held on 8th September 2014 were approved together with destruction of the notes in respect of that meeting.

70. Co-option of New Councillor:

- **Roger Gardner**

71. Financial Report (September 2014):

The Clerk reported 40.2% of the budget had been spent to date which was on track. The Clerk was asked to research the increase in Office Rent and report back to Finance Committee. There were no further questions and Members **accepted** the Financial Report.

72. Action List Update:

The Chairman went through the list and updates were given.

The List was **noted** and **approval** was given for completed items to be removed.

73. **Budget Setting for 2015/16 and recommendation that Hawkwell Parish Council adopt the Fiscal Policy when setting the budget for 2015/16 (last agreed in October 2013):**
Members
74. **Newsletter (November 2014) – Articles for inclusion:**
The articles were
75. **Correspondence:**
1. **Email from PA to RDC Chief Executive re. convenient date for Amar Dave to attend Council Meeting for any specific matters to be discussed - the**
 2. **Invitation to attend Rochford & Rayleigh Citizens Advice Bureau Community Forum on Wednesday, 8th October at 10am - the**
 3. **Minutes of the RHALC meeting held on 17th July 2014 – the**
 4. **EALC Calendar of Events 2015 – Consider for budgeting purposes – the**
 5. **Letter from EALC re. Data Protection Obligations – For consideration/refer to Policy Committee – the**
 6. **Minutes of the Rochford Community Safety Partnership meeting held on 1st September 2014 – the**
 7. **Invitation to Essex Playing Fields AGM on Thursday, 23rd October at 8pm – the**
 8. **Invitation to Wyvern Community Transport AGM on Thursday, 23rd October at 7pm – the**
 9. **Invitation to Autumn Round of Transport Representative meetings (previously known as Parish Transport meetings) – the**
 10. **Invitation from RDC to Remembrance Sunday on 9th November 2014 – the**
 11. **Invitation to the next meeting of the Larger Local Council Forum on 14th October at 10am – the**

Members **noted** the information available to read in the office.

76. **Receive Committee/Working Party Reports since last meeting:**
Planning Committee: Cllr Mrs Weir moved the minutes of the meetings held on 8th, 15th and 29th September 2014 and the minutes were **accepted**.
Parks Committee: Cllr Mrs Young moved the minutes of the meeting held on 15th September 2014 and the minutes were **accepted**.
General Purposes Committee: Cllr Patient moved the minutes of the meeting held on 15th September 2014 as set out and the minutes were **accepted**.
Finance Committee: Cllr Mrs Haskew moved the minutes of the meeting held on 15th September 2014 and the minutes were **accepted**.
77. **Representatives Reports:**
Hockley & Hawkwell Old Peoples Welfare committee - Cllr Mrs Weir –
Rochford Old Peoples Welfare committee – Cllr Mrs Haskew
Rochford Hundred Ass. of Local Councils - Cllr Leach/Cllr Mrs Weir –
Hawkwell Village Hall – Cllrs Mrs Weir/Mrs Young –
Ashingdon & East Hawkwell Memorial Hall MC – Cllr Mrs Weir –
Public Transport Liaison Group – Cllr Mrs Weir –
Robert Sudbury Charity – Cllr Mrs Weir/Cllr Mrs Young –
Community Safety Partnership – Cllr Mrs Young
Triple H Community Choir – Cllr Mrs Haskew

Information Reports -
Community Meetings – Cllr Mrs Young

78. Payment of Accounts

There were no further questions and payment of accounts paid since the last meeting (September payments) were **approved together with agreement to pay any accounts due** before the next meeting.

79. Summary of Decisions Taken:

- Clerk to

The Chairman declared the meeting closed at

Chairman