

**Minutes of the Meeting of
HAWKWELL PARISH COUNCIL
held on
Monday, 6th July 2015 at 7.30pm
in the Committee Room, Freight House, Bradley Way, Rochford**

Councillors Present: Chairman V Leach, Vice Chairman R Patient, K Binding, R Gardner, Mrs L Shaw, D Weir and Mrs M Weir

Also Present: Mrs H Glynn, Chairman of Rochford District Council

40. To receive apologies for non-attendance at meeting:

Cllr Mrs P Young (Holiday), District Cllrs Mrs L Butcher, Mrs J McPherson, Mrs C Mason and Mr J Mason. Members accepted the apologies tendered.

41. Declarations of any:

- 1. Disclosable Pecuniary Interest;**
- 2. Other Pecuniary Interest; or**
- 3. Non-Pecuniary Interest**

on any matter on the agenda for 6th July 2015:

None were declared.

42. Public Forum:

None Present.

43. To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 8th June 2015 and to destroy the notes in respect of that meeting:

The minutes of the Meeting were approved as a correct record and Members agreed to the destruction of the notes in respect of that meeting.

44. Financial Report (June 2015):

The Clerk reported at the end of Quarter 1 the headline figure showed 41.4% expenditure against the target figure of 25%. The Clerk explained that expenditure for May and June had been particularly heavy. There were no questions and Members **accepted** the Financial Report.

45. Action List Update:

Cllr Leach went through the action list. Cllr Mrs Shaw recommended postponement of the Summer Newsletter in order to combine it with the Autumn edition and this was **approved**. The Clerk asked Members to let her know if any were willing to take on the Newsletter production.

The report was **accepted**.

46. Resignation Letter – Denise Hodgson:

Sadness was expressed at the loss and Councillors were united in their praise and thanks for the Assistant's dedication and hard work and a tough task lay ahead to replace her with someone of the same calibre. She was wished every success in the future.

- 47. Elizabeth Close Playground Official Opening – Verbal Update:**
The Clerk circulated an article published in the Echo covering the official opening. The Chairman reported what an enjoyable experience the event proved to be and gave an account of the ceremony attended by pupils from the Westerings Primary Academy and the Chairmen of Essex County Council and Rochford District Council. He thanked Cllr Mrs Shaw, Cllr Mrs Young and the Clerk for their input and organisation of the event.
Cllr Mrs Glynn, Chairman of RDC presented a cheque for £30 from the Chairman's Fund in donation to provide new signage for the Playground and this was gratefully received.
- 48. Approve Annual Subscription – RCCE (£105):**
Cllr Mrs Glynn offered to seek funding on behalf of Council during her visit to RCCE and the Clerk agreed to research any needs and contact her the next day.
Cllr Leach moved from the Chair to approve the annual subscription to the RCCE of £105 and after a show of hands the motion was **carried**.
- 49. Correspondence:**
1. **Minutes of The Old Peoples' Welfare Committee for Rochford and District Committee meetings held on 13th May and 10th June 2015** – noted.
 2. **E-mail from Essex & Herts Air Ambulance re. assistance in locating suitable clothing bank locations in the area** – Cllr Mrs Shaw suggested the Hawkwell Village Hall and the Clerk was asked to respond with a recommendation to contact the Hall Management Committee.
 3. **E-mail from RDC re. `Call for Sites` for new Local Plan – Deadline 28.9.15** – noted.
 4. **RDC Report from Standards Committee on 23rd June 2015 re. Parish/Town Council Training** – this was noted and Cllr Mrs Glynn reported that District Council were looking into offering one place free of charge for Parishes and she would be taking this forward at the Review Committee. The Chairman thanked her.
 5. **Letter from Westerings Primary Academy** – The Chairman attended the opening ceremony of the Giant Playground Pencils and he felt they were an asset and good investment that would last a long time for the children to use as part of their play.
 6. **Leadership Team – Department Lists, Rochford District Council** – the Chairman advised that staff were having to apply for their own jobs, senior managers had been lost which impacted on the workforce and 9 resignations were tendered a few weeks ago from junior officers which gave cause for concern about the service from District in the interim. Cllr Mrs Glynn reported that it would be a little while before things settled down and apologised for any inconvenience

Members noted the information available to read in the office.

50. Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Cllr Mrs Weir moved the Minutes of the Meeting held on 8th June 2015 which were **accepted**. Cllr Mrs Glynn advised the Main Road development plans were now approved.

Parks Committee:

Cllr Mrs Shaw moved the Minutes of the meeting held on 15th June 2015 which were **accepted**.

General Purposes Committee:

Cllr Patient moved the Minutes of the meeting held on 15th June 2015 which were **accepted**.

Finance Committee:

Cllr Mrs Shaw moved the Minutes of the meeting held on 15th June 2015 which were **accepted**.

51. Representatives Reports:

Hockley & Hawkwell Old Peoples Welfare committee – Cllr Mrs Weir. AGM Wednesday

Rochford Old Peoples Welfare committee – Cllr Mrs Shaw. Minutes received, next meeting scheduled for Thursday.

Rochford Hundred Ass. of Local Councils – Cllrs Leach/Mrs Shaw. Next meeting 16th July 2015.

Hawkwell Village Hall – Cllr Binding. Next meeting in September.

Ashingdon & East Hawkwell Memorial Hall MC – Cllr Leach reported that he received the agenda the day after the meeting was due to take place. Cllr Mrs Weir updated that the meeting had been moved to 25th July and this was noted.

Public Transport Liaison Group – Cllr Mrs Weir reported that it was a very exciting meeting talking about the strategy and underwent a workshop which was mirrored in the afternoon for the public. She looked forward to the results which she would bring back when available.

Robert Sudbury Trust – the Chairman advised that the process would probably be delayed as he would rather the Clerk focus on other areas at present.

Information Reports:

Community Meetings – Cllr Binding. No meeting.

52. Payment of Accounts

There were no questions and the payment of accounts paid since the last meeting (June payments) were **approved together with agreement to pay any accounts due** before the next meeting.

53. Summary of Decisions Taken:

- Agreed to postpone/combine Summer Newsletter with Autumn edition.
- The Clerk to research RCCE funding/possible needs and contact Cllr Mrs Glynn.
- RCCE annual subscription approved.
- The Clerk to respond to Essex & Herts Air Ambulance.

The Chairman declared the meeting closed at 8pm.

Chairman