

**Minutes of the meeting of the  
FINANCE COMMITTEE held on  
Monday, 9<sup>th</sup> March 2015 at 8.30pm  
in the Committee Room, Freight House, Bradley Way, Rochford.**

**Present:** Chairman Cllr Mrs L Haskew, Cllr K Binding, Cllr R Gardner, Cllr V Leach (ex-officio), Cllr R Patient (ex-officio), Cllr Mrs L Shaw, Cllr J Tutton and Cllr Mrs M Weir

*Standing Order 6n. Resolution `that in view of the new Openness of Local Government Bodies Regulations made on 5<sup>th</sup> August 2014 SO 6n (Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent) be suspended`. **Accepted.***

- 89. To receive apologies for non-attendance at meeting:**  
Cllr L Sampson (Unwell), Cllr D Weir (Unwell) and Cllr Mrs P Young (Holiday).  
Members accepted the apologies tendered.
- 90. Declarations of any:**  
**a. Disclosable Pecuniary Interest;**  
**b. Other Pecuniary Interest; or**  
**c. Non-Pecuniary Interest**  
**on any matter on the agenda for 9<sup>th</sup> March 2015:**  
Cllr Mrs Shaw declared a non-pecuniary interest re. Agenda item 8 (Minute 96) by virtue of association.
- 91. Public Forum:**  
None Present.
- 92. To approve the Minutes of the meeting held on 9<sup>th</sup> February 2015 and to approve the destruction of the notes in respect of that meeting:**  
The Minutes of the meeting were approved as a correct record and Members approved the destruction of the notes in respect of that meeting.
- 93. Action Update List - March 2015:**  
Members noted and **accepted** the Action Update List.
- 94. Financial Report – February 2015:**  
There were no questions and Members **accepted** the Financial Report.
- 95. Total Council Tax for Parish/Town Council and Rochford District for 2015/16:**  
This was discussed and noted that Hawkwell was 3<sup>rd</sup> cheapest in the district.
- 96. Office Refurbishment – Report on quotes received:**  
Cllr Mrs Shaw left the Chamber. The Clerk's recommendation was discussed and it was agreed that it would be useful to use one Contractor for the whole job. The Clerk was asked to check that the carpet was suitable for commercial use which was noted. **Cllr Mrs Weir moved the Clerk's recommendation to contract 'Southend Handyman' to undertake the Office refurbishment, Cllr Leach seconded and the motion was carried.** Cllr Mrs Shaw returned to the Chamber.

**97. Retrospective Approval for Chairman & Spouse to attend RDC Civic Dinner on 20<sup>th</sup> March 2015 (£90) [paperwork already returned to meet closing date]:**  
Cllr Leach relayed a situation that had arisen due to his inability to tolerate lamb and an alternative meat option could not be offered by the providers, therefore grounds existed for a refund. The Vice Chairman of Council and Chairs of Committees were unable to stand in. **It was agreed that Cllr Leach and the Clerk would investigate further and come to an arrangement best for the Council.**

**98. Summary of Decisions:**

- Agreed to engage Southend Handyman to undertake Office refurbishment.
- Cllr Leach and the Clerk to come to best arrangement for the Council re. RDC Civic Dinner.

The meeting was closed at 8.45pm.

Chairman

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