

**Minutes of the meeting of the
FINANCE COMMITTEE held on
Monday, 19th May 2014 at 9pm
in the Committee Room, Freight House, Bradley Way, Rochford.**

Present: Cllr K Binding, Cllr Mrs L Haskew, Cllr V Leach (ex-officio), Cllr R Patient (ex-officio), Cllr L Sampson, Cllr J Tutton, Cllr D Weir, Cllr Mrs M Weir and Cllr Mrs P Young.

1. To elect a Chairman for civic year 2014-15:

Cllr Patient nominated **Cllr Mrs Haskew** which was seconded by Cllr Sampson and with no further nominations, **the motion was carried.**

2. To elect a Vice Chairman for civic year 2014-15:

Cllr Patient nominated **Cllr Sampson** which was seconded by Cllr Mrs Young and with no further nominations, the motion was carried.

3. To receive apologies for non-attendance at meeting:

Cllr Mrs L Shaw (holiday) and Cllr R Mitchell (unwell). Members accepted the apologies tendered.

4. Declarations of any:

- a) **Disclosable Pecuniary Interest;**
- b) **Other Pecuniary Interest; or**
- c) **Non-Pecuniary Interest**

on any matter on the agenda for 19th May 2014:

None were declared.

5. Public Forum: None Present.

6. To approve the Minutes of the meeting held on 10th March 2014 and to approve the destruction of the notes in respect of that meeting:

The Minutes of the meeting were approved as a correct record and Members approved the destruction of the notes in respect of that meeting.

7. Action Update List - May 2014:

7.1 Cllr Mrs Young updated that the Crucial Crewe had been discussed at the last CSP meeting and she would report on anything further.

Members **accepted** the Action Update List and **approved** for completed items to be removed.

8. Financial Report – April 2014:

There were no questions and Members **accepted** the Financial Report.

9. Council Insurance Renewal:

The Clerk referred to the report and 3 quotes received. The Clerk recommended **“that Council agree to undertake a further three year LTA with Aviva, the premium for 2014/15 being £3,248.78. Though not the cheapest, Council has received good service from Aviva and the broker Came & Company. The premium is £600 lower than last year’s premium and well below the budget set for Insurance”**. After

discussion the recommendation was moved by Cllr Sampson and seconded by Cllr Mrs Young and after a show of hands the **motion was carried**. The Clerk was thanked for her detailed report.

The outstanding insurance claim was queried and the Clerk reported that the claim had been repudiated by Aviva but it was still open and she would update further when more information became available.

10. Letter from the Triple H Community Choir requesting Grant:

The Clerk passed on Cllr Mrs Shaw's recommendation to request a copy of their Accounts. Members discussed the letter and agreed sight of the accounts would be beneficial to both parties in respect of ascertaining size of grant if any. **The Clerk was instructed to request a copy of their accounts for examination.**

11. EALC Fees 2014/2015 - £1,059.63:

Renewal of the EALC annual fee for 2014/15 (£1,059.63) was **approved**.

12. Subscription Renewal:

- The subscription renewal to Essex Playing Fields (£30) was **approved**.

13. Summary of Decisions:

- Approved renewal of Insurance Premium with Aviva (£3,248.78).
- Clerk to request copy of Triple H Community Choir's accounts for examination.
- Approved EALC Fees 2014/15 (£1,059.63).
- Approved subscription renewal to Essex Playing Fields (£30).

The meeting was closed at 9.15pm.

Chairman

Please recycle this document from within the Full Council Papers for use at the next Standing Committee Meeting.