

**Minutes of the meeting of the
FINANCE COMMITTEE
held on Monday 12th June 2017 at 8:46pm
in the Committee Room, Freight House, Bradley Way, Rochford.**

Present: Chairman Mrs L Shaw, Cllr K Binding, Cllr R Gardner, Cllr R Patient, Cllr D Weir, Cllr Mrs M Weir and Cllr Mrs P Young.

Also present: Cllr S May, Cllr M Strubel & District Cllr Mrs J Gooding.

17. Apologies for non-attendance at meeting:

Cllr Mrs E Gadsdon had given her apologies.
Members **received** the apologies tendered.

18. Declarations of any:

- a) Disclosable Pecuniary Interest;
- b) Other Pecuniary Interest; or
- c) Non-Pecuniary Interest

on any matter on the agenda for 12th June 2017:

No declarations were made.

19. Public Forum:

One member of the public was present.

20. To approve the Minutes of the meeting held on 15th May 2017 and to approve the destruction of the notes in respect of that meeting:

The Minutes of the meeting were **approved** as a correct record and Members approved the destruction of the notes in respect of that meeting.

21. Action Update List – June 2017:

21.1 Members noted that the Clerk was in the process of arranging the necessary information and documentation for Cllr K Binding to allow him to become an additional cheque signatory.

Members **accepted** the Action Update List.

22. Financial Report – May 2017:

There were no questions and Members **accepted** the Financial Report.

23. Receive Internal Audit Report (Final) for 2016/17:

Members noted the internal Audit Report (Final) for 2016/17.

24. Donation request from Rochford District Community Archive (RDCA):

Members were reminded the item had been deferred from the meeting held on the 15th May 2017 to obtain more information about historic and current donations made to RDCA. The Clerk informed Members that the group displayed the names of groups and Parish Councils that had made donations on their website, but she had contacted Rayleigh Town Council who claimed they had no history dating back five

years of giving a donation to the group, despite being listed on the RDCA website. Cllr K Binding informed Members he had looked on the website and felt there was not much there for Hawkwell.

Cllr Mrs L Shaw moved from the Chair that a donation to RDCA be **declined** which was seconded by Cllr Mrs P Young with all in agreement.

25. Summary of Decisions:

- Internal Audit Report (Final) 2016/17 noted.
- Donation to RDCA declined.

The Chairman declared the meeting closed at 8:49pm

Chairman